

**Meeting Minutes of the OGA Board of Directors
January 28, 2008**

Present: Shari Chombeau, Bob Fisher, Leslie Ganz, Belynda Griffin, Helen Noonan-Harnsberger, Craig Lamantain, Mathews Manaloor, Bill Mumford, Laurie Sunada, Eve Vacek

Guests: Julie Chu, Jackie DiMicco, Eric & Lisa Havelind, Zach Gallinger-Long, Leonard Spivey

Call to Order

The meeting was called to order at 6:00 PM.

Minutes of the Meetings of November 28, 2007

The minutes of the previous meeting were reviewed. Belynda moved to approve the minutes. Bob seconded the motion and the minutes were approved unanimously.

Operations Report

In addition to Team Updates stated in the Operations Report: The Black cheer team took first place and qualified for Nationals.

Process for Booster clubs to update web page with Brett Fish is not in place. Updates have not been completed for any of the groups and both Lisa (Boys' Team) and Julie Chu (Rhythmic Team) expressed frustration in getting updates posted. Leslie is stressing that we need to have the process in place and updates posted regularly.

Board has asked Laurie for the following action items:

- 1) Website update the process needs to be completed and published to all stakeholders by 15 February, 2008
- 2) A meeting needs to be held with Brett, Laurie and a few board members to discuss how the problems will be resolved. Brett needs to publish all the feedback he has received to date and develop a comprehensive marketing plan.
- 3) Brett needs to present the marketing plan for the OGA website at the next board meeting.

Leonard provided an update of incidents – the significant increase is due to the fact that Leonard has asked the coaches to report each and every incident. Most of these injuries are very minor.

The gym will be sanitized soon. Elaine Elliott has volunteered to work with Leonard on the Safety Committee to develop a plan to deal with increased sanitation in prevention of the MRSA.

The gym has been slightly rearranged to provide more room for the rec kids. The rotation schedule for team is still tight, however.

Financial Update

Our cash position is excellent with over \$400K in the money market. Congratulations to management and staff for doing a great job this year with the money management.

Cheer will face major competition this year. There are two cheer locations opening up near to OGA. This may not affect our current numbers, but with tighter space, it may affect our future growth.

Bingo

Sunset is now one of the biggest bingo hall in town. The place is going through updates and this will cost us money.

Facilities Update

NW Properties is having more of a challenge in finding another spot for NW Properties due to some difficulty in finding a place to handle the equipment. Jon from Colliers is still considering other locations and is continuing work on these places.

Strategic Planning Session Overview - Attachment 1

Helen reviewed the Strategic Plan report as developed during our Strategic Planning session. Mathews would like to approve the Strategic Plan as written by Helen. Leslie moved and Sheri seconded the motion and the plan was approved unanimously. Thanks to Helen for all of her hard work on putting this together.

Laurie reviewed the Organizational Chart and job descriptions with the board. The job descriptions need to be updated.

Due in the first quarter: Growth assessment; getting safety information from Elaine for the new sanitation program; web update.

2008 Budget Review

Three different scenarios are presented: **#1 --- No Change** (no increase in tuition, no change to activity fee. There shows a 9% growth rate; **#2 --- 3% across the board increase** + maintaining activity fee; **#3 --- 5% increase in tuition** and a \$50 activity fee.

Belynda moved to approve an 8% increase in tuition across the board and the change the activity fee to \$200. Mathews seconded the motion and the increase was approved unanimously. Team tuition has not been increased since 2005 and this increase will take place in March.

The board will need to put together a letter to explain to all parents and booster club presidents the reasons for the increase in tuition and the change to the activity fee.

Open Discussion

Lisa Havelind has requested that we develop a communication plan with the Board and the Booster Club presidents. Sponsorship issues: If sponsorship requires agreement from a booster club, the needs of the teams need to be considered. Mathews has suggested that Laurie have quarterly meetings with the presidents of the Booster clubs to provide updates and answer questions.

Lisa also has requested information on the issue of fundraising. This will be a part of the 2008 plan to make clear who is responsible for what in team fundraising.

Board minutes will be sent to all Booster Club presidents from now on.

Eric Havelind is requesting that we use some of our reserve for gym improvements. Leonard has already taken this into consideration and will be making changes.

Adjournment

The business of the regular meeting of the Board having concluded, the Board adjourned to executive session.

Eve Vacek
Secretary, OGA Board of Directors