



OREGON GYMNASTICS ACADEMY
INFORMATION AND RELEASE FORM

STUDENT'S NAME \_\_\_\_\_ DOB \_\_\_\_\_ GENDER \_\_\_\_\_

BILLING ADDRESS \_\_\_\_\_ PRIMARY PHONE \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_ EMAIL \_\_\_\_\_

BILLING CONTACT \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ CELL \_\_\_\_\_

PARENT/GUARDIAN \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ CELL \_\_\_\_\_

PARENT/GUARDIAN \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ CELL \_\_\_\_\_

EMERGENCY CONTACT \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ CELL \_\_\_\_\_

HOW DID YOU HEAR ABOUT OGA? OGA MEMBER (NAME) \_\_\_\_\_

OGA WEBSITE \_\_\_\_\_ GOOGLE AD \_\_\_\_\_ YELP \_\_\_\_\_ PNO \_\_\_\_\_ OGA FIELD TRIP \_\_\_\_\_ OGA B-DAY PARTY \_\_\_\_\_ OGA CAMP \_\_\_\_\_

BRING-A-FRIEND \_\_\_\_\_ GYM TRANSFER \_\_\_\_\_ AUCTION \_\_\_\_\_ DRIVE BY \_\_\_\_\_ OTHER \_\_\_\_\_

COMMENTS OR CONCERNS THAT WE SHOULD BE AWARE OF: YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, PLEASE EXPLAIN: \_\_\_\_\_

RELEASE OF LIABILITY (PLEASE READ CAREFULLY)

By the very nature of the activity, gymnastics carries a risk of physical injury. No matter how careful the gymnast and coach are, no matter how many spotters are used; no matter what height is used or what landing surface exists, the risk cannot be eliminated. The risk of injury includes minor injuries such as bruises, and more serious injuries such as broken bones, dislocations, and muscle pulls. Although it is very unlikely, the risk also includes catastrophic injuries such as permanent paralysis and even death from landing or falls on the back, neck or head. Basic First Aid will be administered for all minor injuries. Parents, paramedics, an ambulance, or doctors may be called when necessary.

I, despite all reasonable precautions implemented for safety, am fully aware of and appreciate the risks, including the risk of catastrophic injury, paralysis and even death, as well as other damages and losses associated with participation in the programs or activities. I knowingly and willingly assume all such risks. Consequently, I hereby for myself, heirs, executors and administrators, do waive and release any and all rights and claims for damages against Oregon Gymnastics Academy, Board of Directors, Parents Clubs, coaches, employees or other members or representatives of the organization whether paid or volunteer, from personal injury or accident of any sort or nature suffered by me, the undersigned, by reason of participation or membership in classes, lessons, or any programs or activities of OGA and/or any injuries or damages in connection with the transporting to and/or from competition, exhibitions, or prearranged outings. The risks involved are fully understood.

I, the minor's parent and/or legal guardian, understand the nature of these activities and the minor's experience and capabilities and believe the minor to be qualified, in good health, and in proper physical condition to participate in such activity. I hereby release, discharge, covenant not to sue, and agree to indemnify and save and hold harmless each of the releases from all liability claims, demands, losses, or damages on the minor's account caused or alleged to be caused, in whole or in part by the negligence of the "releases" or otherwise, including negligent rescue operations. I further agree that if, despite this release, I, the minor, or anyone on the minor's behalf makes a claim against any of the releases named above, I will indemnify, save, and hold harmless each of the releases from any litigation expenses, attorney fees, loss liability, damage, or cost any may incur as the result of any such claim.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

FOR OFFICE USE ONLY

DAY \_\_\_\_\_ TIME \_\_\_\_\_

ANNUAL MEMBERSHIP FEE \$30

CLASS & COACH \_\_\_\_\_

1ST MONTH TUITION \_\_\_\_\_

TRIAL DATE \_\_\_\_\_ START DATE \_\_\_\_\_

MULTI CLASS/SIBLING DISCOUNT? Y / N

COUPON? \_\_\_\_\_

TOTAL DUE \_\_\_\_\_

DROP DATE DEL / PAYMENT / START DATE / SHIRT / PACKET / ENROLL TYPE / VF

PAYMENT: CASH CHECK CC



### **ANNUAL MEMBERSHIP FEE**

All athletes enrolled in OGA programs (excluding programs of less than one month's duration) are required to pay a \$30.00 annual, non-refundable, membership fee.

### **ENROLLMENT**

Once an athlete is enrolled and has paid the annual membership fee, their enrollment will continue until their parent or guardian disenrolls with the front office. If the athlete will no longer be attending class, parents must communicate their desire to disenroll at least 24 hours prior to the last class. Tuition will continue to be billed until the parent disenrolls in person or by phone with a member of our front office staff. Please note that effective the date of disenrollment, all make-up classes will be forfeited.

### **TUITION**

Tuition is due on the 1<sup>st</sup> day of each month and payable by the 10<sup>th</sup>. A \$15.00 late fee will be assessed to any past-due accounts on the 11<sup>th</sup>. Billing statements are emailed out each month to the email address we have on file for the family's billing contact. Tuition is based off of a 48 week year, equating to 4 weeks of paid tuition per month. Any month with 5 weeks offsets the months with 3; therefore, we do not prorate for scheduled closures. (For team tuition policy, see OGA Competitive Team Handbook).

### **REFUND POLICY**

OGA does not provide refunds for any tuition paid. If your family decides to disenroll from class mid-month, a tuition credit will be placed on your OGA account to be used for any future class enrollments. (For team tuition policy, see OGA Competitive Team Handbook).

### **CLASS ATTENDANCE**

Regular class attendance ensures an athlete receives consistent instruction and equal access to each of the apparatuses and lesson plan content. Athletes with regular attendance will most often see the strongest and most expedited skill progression and acquisition.

For the safety of our athletes, participants who arrive more than 15 minutes after the class start time, thus missing the warm-up activities, will not be allowed to enter class and will not be eligible for a make-up.

### **MAKE-UP CLASSES**

Make-ups may be done for classes missed due to illness, injury, or family emergency, provided the family notify OGA's front desk of the absence before the start of the athlete's class. Make-ups must be completed within 90 days of the missed class, and any absences not reported to the front desk prior to the start of the missed class are ineligible for a make-up. Make-ups not completed within 90 days of the missed class will be null and void. Make-ups or credits will not be offered for any scheduled or inclement weather related closures. **Please note that any unused make up classes will be forfeited at the time of disenrollment, and that due to the one-on-one coaching in the All Star program, makeups may need to be scheduled with another instructor.**

### **ATHLETE CONDUCT POLICY**

OGA commits to providing a safe and positive environment for each of our athletes. To ensure this, all of our athletes are required to adhere to any and all written or verbal directions given by OGA staff. Athletes are also required to use respectful language and actions towards OGA staff members and their fellow athletes. Bullying or violent behaviors will not be tolerated. OGA staff will address any disruptive or disrespectful behavior with the athlete and/or their parent or guardian. Egregious or repeated offences may result in a loss of privileges including dismissal from class.

### **ATHLETE DRESS CODE**

Athletes must wear either a one-piece leotard, or t-shirt and athletic shorts or pants. Long hair must be tied back and out of the face, jewelry is limited to stud/post earrings only, and no sock or shoes are allowed on the gym floor. (For team athlete dress code, see OGA Competitive Team Handbook).

### **PARENT EXPECTATIONS**

- All athletes under the age of 18 should be accompanied and supervised by an adult at all times when they are not in a class.



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- If the parent or guardian is not present at the end of class, the coach will bring the athlete to the front office to sit with a staff member until the parent or guardian arrives. Frequent tardiness will result in a charge of \$25 for the first 15 minutes, and \$25 per half hour thereafter.
- Parents are welcome to stay in the gym during their athlete's class; however, if you choose to leave, please ensure that your contact information is current with the OGA front office.
- If adults other than a parent or guardian listed on the athlete release form are going to be responsible for transporting athletes to or from gymnastics (i.e. nanny, grandparent, etc.), please ensure we have their contact information on file with the OGA front office.
- With the exception of parent participation classes, spectators are prohibited from entering the gym floor. All spectators must stay in the upstairs viewing area while their athlete is in class.
- To ensure a safe and consistently instructed class, spectators are kindly asked to refrain from speaking to their athletes from the viewing area. This minimizes distraction and allows for the instructor to maintain control of the class. If you need to speak to your athlete while they are in class, please go to the OGA front office and one of our front desk staff members will be able to assist you.
- For the safety of our athletes, OGA prohibits flash photography.

### **COMMUNICATION**

All member communication will be completed via email. To ensure you are receiving accurate information including monthly statements and closure information, please provide a current email address with OGA's front office. Note that opting out or unsubscribing from email lists will make you exempt from receiving updates and will leave your family subject to inaccurate information.

### **PARKING**

Please ensure you are following any and all parking guidelines. OGA members are permitted to park in the following spots:

- Any parking space marked as reserved for OGA
- Any unmarked parking space
- OGA additional parking lot, located at Sage, during high traffic hours
  - Please note the additional lot will be marked with proper signage when it is open for OGA families to utilize

For your family's convenience, OGA has two designated "Drop Off/Pick Up" spots with a 5 minute time limit. Visit our website for more detailed parking information. Additionally, for your safety, please do not leave valuables in your car.

### **PET POLICY**

With the exception of service animals, OGA is a pet-free environment. If you will be spectating with a service animal, please let OGA's front office know.

### **PHOTO RELEASE AND CONSENT**

I understand the importance of using images of Oregon Gymnastics Academy (OGA) activities and members in printed materials, OGA web sites, videos and television broadcasts. Therefore, by signing this form, I give my permission for OGA and their affiliates to use photographs and/or video recordings of me and any children ages eighteen and under for whom I have legal guardianship. This consent includes the storage, retrieval and reproduction of information or images. Photographs, videos and the tapes, negatives and digital media from which images and recordings are made shall be the property of OGA, which shall have the right to publish, reproduce, distribute and make other uses free of all claims on my part. This form can be used for any event and does not expire.

**Check box to agree to photo release**

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_