

**OREGON GYMNASTICS ACADEMY  
BOARD MEETING MINUTES  
August 29, 2017**

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE OREGON GYMNASTICS ACADEMY held on August 29, 2017 AT OREGON GYMNASTICS ACADEMY, 16305 NW BETHANY COURT #109, BEAVERTON, OR 97006, AT 6:00 PM.

**Attendees:**

Board Members Present	Ryan Huffstetler, Karol Anderson, Christy Clasey, Ann Marie Caplan, Sunny Plush, Elisha Burns, Kylan Pimley
Board Members Absent	None
OGA Staff Present	Lisa Havelind, Executive Director
Guests Present	None

**Call to Order**

The meeting was called to order by President Ryan Huffstetler at 6:03 p.m. upon establishment of a quorum.

**Approval of Minutes**

Minutes from June 27, 2017 meeting reviewed. Motion to approve Ann Marie Caplan. Christy Clasey second. All in favor, Minutes approved as submitted

**Director's Report**

**Auction Update**

- Mary Maas provide auction update including Board Member ticket sales commitment as well as request for wine donations

**Finance**

- Lisa Havelind presented YTD Financial Results
- Highlights:
  - OGA recorded record income in July 2017
  - Workers Comp Insurance deposit is due

**YTD Results**

	Revenue	Expenses	Net Income
2017 YTD	\$1,282,475	\$1,151,456	\$139,131

**Operations**

- Management is making changes to pre-school lesson plans, adding equipment and classes
- Adult classes have also been restructured
- 96% of budgeted revenue from camps attained by end of August. Can be attributed to longer school years due to inclement weather.
- Board of Directors and OGA policy review will begin in September for approval at October board meeting
- 2018 budget timeline is in development

**Unfinished Business**

Team coach travel assessment email will be distributed in the coming weeks. Assessment will be a line item on member invoice payable over three months along with other regular team expenses (uniforms, meet fees, etc.)

## New Business

- Lisa Havelind provided USAG Safe Sport update. Member clubs are required to meet Safe Sport requirements by 12/31/17. Coaches will be required to attend Safe Sport classes every two years
- Lease Update: Lisa Havelind requested funds for replacement of flooring for stairs and upstairs area. Christy Clasey motioned to approve. Kylan Pimley seconds. All in favor.

Board of Directors Meeting adjourned at 7:31pm

Respectfully recorded on August 29, 2017 by Karol Anderson, Secretary, Oregon Gymnastics Academy Board of Directors